Survey of ICT Workplaces
(2001)

1   Description of business or business group (this survey is for individual businesses)

Name of business or business group	
Address of main office or headquarters Postal code ☐☐☐ - ☐☐☐☐ Prefecture code (Note 1) ⫾	
Department/division, position, and name of person filling out this survey (contact person)	Telephone number ( )

	Category	of
(Note 1) For the prefecture code and category of business code, please refer to the separate booklet "Filling Out this Questionnaire".	Category of business code (Note 1)	⫾

*This section must be completed.

Classification of management organization	Please circle the number of the applicable item.					
Number	1	2	3	4	5	6
Management organization (Note 2)	Business corporation	Limited-liability company Joint-stock company Limited partnership Mutual company	Other corporation (financial group, aggregate corporation, medical corporation or cooperative corporation))	Non-corporate group (Note 3)	Private enterprise	School (Note 4) (University, college, junior college, vocational school or miscellaneous school)

(Note 3) "Non-corporate group" refers to a nonjuridical organization or volunteer group.
(Note 4) For an attached hospital of a university please select "Other corporation".

Description of management organization	Amount of capital and investment (million yen) (Note 5)	Annual income (million yen) (Note 6)	Total number of employees (persons) (Note 7)
FY 2000			

For Notes 5 through 7, and any subsequently noted survey items, please refer to the separate booklet "**Filling Out this Questionnaire**".
It is possible that we may need to contact you in the future in reference to this survey. We ask that you please make a copy of this questionnaire before submitting it and store it for safekeeping.

Please list item by item overhead expenditure used for information processing.

The period is one year, from April 1, 2000 until March 31, 2001.

For rental/lease expenses, please make an entry under "Total amount of rental and lease expenses." (April 1, 2000~March 31, 2001)

Expense classification	Item	Amount (10000 yen)						
Hardware-related expenses (Note 1)	Expense due to depreciation (in the case of purchasing)							
	Amount of **lease/rental expenses** for 12 months **(April 1, 2000~March 31, 2001)** (Note 2)							
	Installation cost, others (Note 3)							
	Maintenance (Note 4)							
Software-related expenses	Software purchase expenses (Note 5)							
	Software use expenses 1(rental/lease expenses) (Note 2)							
	Software use expenses 2 (ASP) (Note 6)							
	Software creation commission charges (Note 7)							
	In-house software development expenses							
Service-related expenses	Data creation/entry expenses (data entry commission charges), etc. (Note 8)							
	Information processing fees for commissioning work to external computer systems (online) (Note 9)							
	Same as the above (offline) (Note 10)							
	Consultation fees for planning and design of computer systems (Note 11)							
	Education and training fees for general employees (Note 12)							
	Education and training fees for information processing personnel (Note 13)							
	External personnel expenses (Note 14)							
	Other service expenses (Note 15)							
Communications-related expenses	Communications line use fees							
	Network access and use fees							
Personnel expenses	In-house information processing specialist (full-time) personnel expenses (Note 16)							
Other expenses (Note 17)								
Total								

In the case that the responding company cannot differentiate between the company's total expenditure for **information procession services** and **software business**, please list item by item the **total expenditure**.

2‑2 Estimate of Future ICT-Related Overhead Costs

Please enter the <u>budgeted amount for overhead expenditure related to information processing for FY 2001 (total amount), and the <u>estimated amount of overhead expenditure related to information processing</u> for FY 2002 (total amount)</u>. Please breakdown the budgeted amount and estimated amount into component percentages for "hardware-related", "software-related", "service-related" and "other".

In accordance with the **component breakdown classification** and the **expenditure amount related to information processing**, please include the amounts falling under the expense classifications of "communications-related expenses", "personnel expenses" (in-house personnel) and "other expenses" in the above question 2-1 under the breakdown component "other".

Total Amount of Expenditure Related to Information Processing (unit: 10,000 yen) (Note 3)		Component breakdown (%) (Note 2)				
		Hardware-related	Software-related	Service-related	Other	Total
1. Budgeted amount for FY 2001 (April 1, 2001~March 31, 2002)						
2. Estimated amount for FY 2002 (April 1, 2002~March 31, 2003)						

3 ICT-Related Personnel

Please make entries for the number of general employees, information processing employees, etc.

Type of general employee/information procession employee In-house/external	General employees		Information procession employees			
	Computer users (Note 2)	Computer managers (Note 3)	Programmers (Note 4)	SE (Note 5)	Network managers (Note 6)	System planners/managers (Note 7) (person)
In-house information system users (Note 8) (Actual number of employees as of March 31, 2001, Note 1)						
Employees dispatched from outside the company (Actual number of employees as of March 31, 2001, Note 1)						

4 Number of Computers by Type of Installation

Please make an entry for the number of computers you have by type of installation.

Type of holding Type of computer	Purchased (unit)	Rental/lease (unit)
Mainframe (including work station servers, super computers, and office computers, etc.) (Note 1)		
Work station client (Note 2)		
Personal computer (Note 3)		
Portable network terminal (Note 4)		

5 - 1   Situation of Network Use

Please circle the applicable number regarding your active network situation. (select all that apply)

Network type	Number
Department LAN (Note 1)	1
Backbone LAN (Note 2)	2
WAN (Wide Area Network) (Note 3)	3
Company network (Note 4)	4
Internet (Note 5)	5

5 - 2 Situation of the Internet Use

·For those using the Internet.

Number of e-mail accounts (Note 1)	
Number of registered domains (Note 2)	

·For those not using the Internet. Do you plan to get connected to the Internet within the coming year?

Yes	No

6   Use of Telecommunications Lines Connected to Computer Systems, by Type

  Fill in the cost and capacity of the telecommunications lines connected to your computer system, by type.

Cost and capacity Type of lines	Dialing lines		Special-use lines		Privately installed lines	
	Communications cost (Note 1) (\10,000/month)	Capacity (Mbps) (Note 2)	Communications cost (Note 1 (\10,000/month)	Capacity (Mbps) (Note 2)	Communications cost (Note 1 (\10,000/month)	Capacity (Mbps) (Note 2)
Telephone lines						
ISDN						
DSL						
CATV						
Other lines						

Please circle the appropriate answers concerning the state of use and development of the information systems you are currently using, and the prospects for the year ahead, by business application.

Type of information system Business application of the information system	Networks		Software				Hardware			Outsourcing sites			Prospects for the coming year	
	Internet	External networks (Note 1)	Internal networks (Note 2)	ASP service (Note 3)	Package software (Note)	Commissioned development (Note 5)	Development by own company (Note 6)	Mainframes (Note 7)	Work stations(Note 8)	Personal computers(Note 9)	Computer manufacturer(Note 10)	Company affiliated with own company (Note 11)	Others (Note 12)	Plans to develop/introduce networks — Circle the business areas where you have	Plans to develop/introduce software — Circle the business areas where you have
Production, inventory control (raw materials, parts)															
Sales, inventory control (products, commercial products)															
Distribution control															
Accounting, financial control															
Salaries, personnel, labor control															
Technical information control															
Client information control, sales support															
Decision-making support															
Order control, product control															
Business dealings and settlement															
After-service															
Other															

8 - 1　Use of Information Systems for E-Commerce

Please circle the business operations below in which you are using e-commerce (EC) (Note 1). Here EC refers to all commercial dealings which take place electronically through computer networks. BtoB refers to EC between corporations, and includes BtoG (EC with government), while BtoC refers to EC with general consumers.

	Purchase/Obtain			Production/Sales							Information Control		
	Advertising	Business dealings/settlement	Orders, business dealings control	Advertising	Business dealings/settlement	Orders, business dealings control	Production, inventory control	Sales, inventory control	Distribution control	After-service	Client information control	Techni cal information control	
BtoB													
BtoC													

(Note1) An **electronic commerce** is the sale or purchase of goods or services, whether between businesses, households, individuals, governments, and other public or private organizations, conducted over **computer—mediated** networks. The goods and services are ordered over those network , but the payment and the ultimate delivery of the goods or services

8 - 2 Volume of transaction by e-commerce

Please fill in the form below regarding your company's EC in FY 2000. "Resulting from the Internet" refers to the total amount of money that arose through use of the Internet, out of the total EC turnover. Accordingly, here this does not include orders received or made via special lines such as VAN and WAN. If you do not know the exact amount of EC-related turnover, please fill in the approximate figures. The product item code is recorded at the end of each item to be filled in.

EC Defined Broadly/EC Defined Narrowly				Product Item Code and EC Amount	
Type of EC and Total EC-Related Amount of Money				EC Turnover (Note1)	
					Internet Transaction (Note2)
				Trillion Billion Million	Trillion Billion Million
B to B Purchase	EC purchase amount Trillion Billion	Top	EC turnover	Million \	Million \
	Million \		Total business turnover	\	\
			Item code		
B to B Sales	EC purchase amount Trillion Billion Million	Top	EC turnover	Million \	Million \
	Million \		Total business turnover	\	\
			Item code		
		Second	EC turnover	\	\
			Total business turnover	\	\
			Item code		
		Third	EC turnover	\	\
			Total business turnover	\	\
			Item code		
B to C Sales	EC purchase amount Trillion Billion Million	Top	EC turnover	Million \	Million \
	Million \		Total business turnover	\	\
			Item code		
		Second	EC turnover	\	\
			Total business turnover	\	\
			Item code		
		Third	EC turnover	\	\
			Total business turnover	\	\
			Item code		

(Note2) An *Internet transaction* is the sale or purchase of goods or services, whether between businesses, households, individuals, governments, and other public or private organizations, conducted over *Internet-protocol* networks. The goods and services are ordered over those network , but the payment and the ultimate delivery of the